

Franklin Township Trustees  
Tuesday, June 11, 2024  
Regular Meeting Minutes

At 7:00pm Chairman Glenn Russell called the meeting to order. Fiscal Officer Lisé Russell and Deputy Fire Prevention Officer Ruchard Smith were excused. Minutes from the previous meeting were approved by a motion made by Scott Swan; 2<sup>nd</sup> Kellie Kapusta. All three trustees voted yes.

#### PUBLIC COMMENT

- Bill Atkinson – 6471 Westshore Drive – addressed the board with a request to vacate a paper road that exists adjacent to his property extending from Westshore Drive to Cherry Lane. There is Portage County Landbank owned land he would like to attain but cannot because it is not contiguous to his property – the paper road separates it. At this time, the dimensions of the road are not known. Mr. Ciccozzi referred Mr. Atkinson to Leslie Froelich at the county Tax Map department for assistance. Mr. Russell and Mr. Swan shared some concerns about vacating a road that stretches from one street to another connecting them and also consideration needs given to why the paper road was made in the first place – a cut through or lake access perhaps? Mrs. Kapusta also shared that she would be interested in what the water situation is. The board concurred that more investigation needs done.
- Jill Grimm – 1509 Merrill – spoke on behalf of the Twin Lakes Association members and residents on their gratitude for the newly paved roads in Twin Lakes.
- Hal Lehman – 2218 Leonard – thanked the road department for brush chipping. He then asked about the status of the blue house on Lakeview. Mr. Ciccozzi replied that he is waiting for communication from the prosecutor's office. Mr. Ciccozzi then asked Mr. Lehman if he had knowledge of approval given for the Methodist Church banner sign that is in the yard currently. Mr. Lehman responded that he was not aware of any approval sought or given. Mr. Russell suggested that Mr. Lehman speak now as a representative of the church and ask for permission for the temporary banner to remain up for a period of five weeks advertising the annual flea market. He made the request and the trustees granted the request. The church must maintain line of site for motorists at all times while the banner is up.

#### ROAD REPORT

Submitted as written by Dave Akerley and is on file at town hall as part of the official record. Additionally, discussion ensued regarding road paving on Carlton Drive. Unexpected additional material will be needed due to depth needed so they are working out what the price increase will be. Following discussion about the need for security cameras and lighting at Brady Lake Park it was agreed upon that Mr. Akerley proceed with inquiries for cameras and possible cloud storage pricing for video collected. The township must clearly post signs stating cameras are posted and that no audio is collected. A new road crew employee will begin Monday, June 17, 2024. His name is Mike Middleton. His wage will be in accordance with the Teamsters Local 24 collective bargaining agreement in place. Also, dugouts at Brady Lake Park are under construction as is the walking path, both courtesy of the Portage Developmental Disabilities Board. Grant money is being sought to possibly pave the parking lot there as well. The cost has been quoted by Cardinal Paving at \$38,000.

#### ZONING REPORT

Submitted as written by Joe Ciccozzi and is on file at town hall as part of the official record. An issue that has arisen at a property on Diagonal Road was discussed. Mr. Ciccozzi received a permit request for an accessory structure to be built and the property owner had stated it would be in his side yard. When site plans were received it clearly showed the structure would be in the front yard, which is not allowed in the township zoning code. When Mr. Ciccozzi offered to come out and help the resident select a compliant spot for the structure, he arrived to find the concrete pad already poured and it is in the front yard. The trustees agreed that a stop work order will be issued and the resident will be referred to the Board of Zoning Appeals to ask for a variance.

FIRE REPORT

Submitted and accepted as written by Richard Smith and is on file at town hall as part of the official record.

OLD BUSINESS

None.

NEW BUSINESS

None.

CORRESPONDENCE

- Mr. Ciccozzi received communication from a developer, Mr. Stewart, regarding property on Johnson Road.
- Mr. Akerley received communication from Crystal Court resident Marianne Hayes about increased trouble accessing her driveway due to the construction work being done by Mr. Hansen at the end of Crystal Court at Park Ave. There have also been concerns by Franklin Township employees about where the actual property lines are - there seems to be some inconsistency with what Mr. Hansen believes and what township employees believe. Mr. Russell stated it might be worth paying a surveyor to make definitive determinations.
- Mr. Swan received communication from Tia Paoloni on Ferguson Road regarding the mobile speed warning sign being placed near there to slow speeders down. Mr. Akerley will find a spot for it near there and place it next week.

FINANCES

Payment of bills, warrants #26346 through 26355, including payment vouchers and totaling \$205,579.87 was approved by a motion made by Scott Swan; 2<sup>nd</sup> Kellie Kapusta. All three trustees voted yes.

At 7:52pm the meeting was adjourned by a motion made by Kellie Kapusta; 2<sup>nd</sup> Scott Swan. All three trustees voted yes.

Date \_\_\_\_\_ Fiscal Officer \_\_\_\_\_

Chairman \_\_\_\_\_