

Franklin Township Trustees  
Tuesday, March 12, 2024  
Regular Meeting Minutes

At 7:00pm Chairman Glenn Russell called the meeting to order. Minutes from the previous regular meeting were approved by a motion made by Scott Swan; 2<sup>nd</sup> Kellie Kapusta. All three trustees voted yes. Noted for the official record, prior to the start of the meeting Trustee Glenn Russell swore recently re-elected Fiscal Officer Lisé Russell, who's term will begin April 1, 2024, into office with Franklin Township residents Keith and Wendy Benjamin as witnesses.

#### PUBLIC COMMENT

PCSO Detective Nick DeSerio was unable to attend the meeting this evening due to a work conflict. There was no other public comment.

#### ROAD REPORT

Submitted as written by Dave Akerley and is on file as public record at township hall. Mr. Akerley is researching equipment that the township can purchase to allow the road department to make our own street signs. Additionally, the major equipment evaluation report requested by Mr. Russell was presented and discussed. Based on information contained therein, a motion was made by Glenn Russell to place the 2002 Chevrolet 2500, the 1996 Ford Ranger, and the large trailer up for auction and use the money received to put toward a new smaller and usable trailer while using reallocated capital improvement funds to purchase a new RAM 1500 Tradesman Crew Cab 4x4 at a cost of \$55,790.00; 2<sup>nd</sup> Scott Swan. All three trustees voted yes. Discussion followed that a 3-4 year plan to replace the loader be considered at an estimated cost of \$150,000.

#### ZONING REPORT

Submitted as written by Joe Ciccozzi and is on file as public record at township hall. Additionally, Mr. Ciccozzi followed up on information requested by Jill Grimm of the Twin Lakes Association regarding properties that get demolished. Mr. Ciccozzi reported that should structures in the township be deemed suitable and authorized for demolition the cost would fall first on the township then be placed as special assessment/liens on the property to recoup the cost but the property would not revert to the township.

#### FIRE REPORT

Submitted as written by Richard Smith and is on file as public record at township hall. It was noted that Franklin Township businesses Oh My Yum and Martial Arts in Meadowview Square have closed for business.

#### OLD BUSINESS

- Resolution 2024-14 – authorizing the vacation of the paper road at the unbuilt northern end of Washington Street, as highlighted by the attached map which will be Exhibit A, was approved by a motion made by Kellie Kapusta; 2<sup>nd</sup> Glenn Russell. All three trustees voted yes.
- OPWC project Sixth/Ohio Streets will be ready to bid out by May 1, 2024 according to Mr. Collins at the county engineer office, to be awarded after July 1<sup>st</sup>.
- After discussion and the study of a map of the area where a possible easement agreement is being considered between property owners on Sylvan Drive and Franklin Township's Phillips Park at the rear entrance, it was determined that information is needed from Brett Bencze at the prosecutor's office before further discussion can be had.

#### NEW BUSINESS

- Vacation time extension for Jenny August – Current policy and procedures in place provide that an employee may only carryover 40 hours of accrued vacation time into the next calendar year – thus forfeiting any unused vacation time exceeding that which is not used.

extension of six months past the deadline date to use those vacation hours; 2<sup>nd</sup> Scott Swan. All three trustees voted yes.

- The next regular meeting is scheduled to be held Tuesday, March 26, 2024. Due to the lack of a quorum being able to attend a motion was made by Scott Swan to cancel that meeting; 2<sup>nd</sup> Kellie Kapusta. All three trustees voted yes.
- Mr. Swan addressed the upcoming solar eclipse to occur on April 8, 2024. Due to anticipated traffic and crowd volume in Kent and Franklin Township, Mr. Swan made a motion to have Franklin Township office personnel work remotely on that day, leaving the township hall closed; 2<sup>nd</sup> Kellie Kapusta. All three trustees voted yes.

#### CORRESPONDENCE

Mr. Russell received an email from Mr. Robert Phillippi of the Christian Life Center located at 1972 Summit Road regarding flooding issues being experienced at the church. Mr. Russell referred him to Eric Long at the Portage County Storm and Water department and ODOT as well, as it appears to be related to the backup of storm ditches along State Route 261.

#### FINANCES

A report was submitted by Lisé Russell and is on file as public record at township hall. Mrs. Kapusta then thanked Lisé Russell on record for the report issued last month and information gathered which helped trustees make the decision about Hudson Road. Additionally, payment of bills, warrants #26291 through 26299, including payment vouchers and totaling \$28,091.07 since the last meeting was approved by a motion made by Scott Swan; 2<sup>nd</sup> Kellie Kapusta. All three trustees voted yes.

At 8:00pm a motion to adjourn was made by Glenn Russell; 2<sup>nd</sup> Scott Swan. All three trustees voted yes.

Date \_\_\_\_\_ Fiscal Officer \_\_\_\_\_

Chairman \_\_\_\_\_