

Franklin Township Trustees  
Tuesday, September 13, 2022  
Regular Meeting Minutes

At 7:00pm Chairman Scott Swan called the meeting to order. Minutes from the previous regular meeting were approved by a motion made Glenn Russell; 2<sup>nd</sup> Kellie Kapusta. All three trustees voted yes. Minutes from the special Record committee meeting held September 7, 2022 were approved by a motion made by Scott Swan; 2<sup>nd</sup> Glenn Russell. All three trustees voted yes.

#### PUBLIC COMMENT

- PCSO Detective Nick DeSerio provided statistics for the month of August for calls for service answered in Franklin Township. A total of 269 calls were answered for situations including but not limited to accidents, alarm calls, assists to other agencies, suspicious persons and vehicles, thefts, traffic complaints and welfare checks. Additionally, Detective DeSerio explained that the mobile speed trailer previously placed in the township was moved to other Portage County locations but that he would keep targeted areas of Franklin Township, such as Lakeview Drive, in mind for later in the season. Mr. Swan expressed gratitude to the detective and the sheriff's office for the continued support and presence in our township.
- Matt Kelly – 2193 Steffy Road – introduced himself as a candidate for Portage County Auditor on the ballot for this coming election and expressed his desire to maintain transparency and an open door policy for the office of the auditor should he be elected.
- Craig Blike – 6296 Lakeview Drive – expressed an interest in repurposing the old sign posts that held the "Welcome To Brady Lake" signs once located at Erie/ST RT 59 and on Merrill Road. The signs have been previously removed but the posts remain standing and not used. He offered to purchase them if they couldn't be donated to him to use on his property where he is building a home strictly for their sentimental value. The trustees collectively thanked him for his interest but believe allowing township owned property to be utilized by residents opens the door for to give away or sell state owned property. Mr. Swan asked Dave Akerley, road superintendent, to take a look at the posts and remove them if needed.
- Ron Nichols – 1515 South Blvd. – shared continued concerns regarding two locations on South Blvd – 1498 and 1480 – where drainage grates need attention. Mr. Akerley will take a look at them. Mr. Nichols also expressed concerns about a junk car on the Zamos property on ST RT 43 (Mr. Ciccozzi is aware and addressing it) and high grass at a property on West Blvd (Mr. Ciccozzi has already issued a citation there).

#### FIRE REPORT

Submitted as written by Richard Smith and is attached to the official record. Additionally, there is ongoing communication with the owner of the Burnt Pickle relating to what the occupancy is for that establishment. Our records indicate an occupancy of 49 persons and the owner claims to have a permit stating the occupancy is considerably higher. He is attempting to locate whatever documentation he has stating such. The county building department's records match ours.

#### ZONING REPORT

Submitted as written by Joe Ciccozzi and is attached to the official record.

## ROAD REPORT

Submitted as written by Dave Akerley and is attached to the official record. Additionally, the paving of Lincoln Street, to be done by Todd Lamb Paving, was approved at a cost of \$24,740 by a motion made by Kellie Kapusta; 2<sup>nd</sup> Glenn Russell. All three trustees voted yes. Also, Mr. Akerley has been in contact with Mike Collins from the county engineer's office regarding speeding and parking issues along Lakeview. Mr. Collins intends to attend a meeting to discuss options.

## OLD BUSINESS

1. Workshop dates need set to discuss completion of the township employee handbook. Trustees will set three dates by the end of this week.
2. The new truck has arrived. The road crew is using it and is happy thus far.
3. After discussion, leaf pickup signs were agreed upon. Metal signs referring residents to a url titled LEAFPICKUP.ORG will be placed throughout the township, and sandwich signs alerting residents that their zone will be picked up next. Signs were approved by a motion made by Glenn Russell; 2<sup>nd</sup> Scott Swan. All three trustees voted yes.
4. Chipping services will remain as posted through this year. Changes will be determined for next year.

## NEW BUSINESS

- Resolution 2022-32 – declaring 2196 Erie Street a nuisance and provide for an abatement passed by a motion made by Glenn Russell; 2<sup>nd</sup> Kellie Kapusta. All three trustees voted yes.
- Resolution 2022-33 – declaring 6554 Crescent Lane a nuisance and providing for an abatement was passed by a motion made by Kellie Kapusta; 2<sup>nd</sup> Scott Swan. All three trustees voted yes.
- Following discussion about a snow parking ban, it was decided that all previous information received from the PC Engineer's office on requirements will be pulled in preparation. Also, a letter will be drafted and sent to all businesses reminding them the ORC provides that commercial businesses will maintain safe passable sidewalks for pedestrians. The letter will be sent to all township businesses along the JEDD asking for a reply with what their plan will be for snow and ice removal on sidewalks.
- Winter holiday hours were decided on by a motion made by Glenn Russell; 2<sup>nd</sup> Kellie Kapusta. All three trustees voted yes. The 11/22/22 and 12/27/22 meetings will be cancelled and the office will be closed for business from 12/26-22 through 12/30/22.

## CORRESPONDENCE

Mr. Russell asked Mr. Akerley if he had followed up with resident Kathy Kallum regarding trees from Chase Park overhanging dangerously close to her property. Mr. Akerley has tree service professional coming this week to provide advice and an estimate.

## FINANCES

- Resolution 2022-31 – a resolution accepting the amounts and rates as determined by the county budget commission and the necessary tax levies, thus certifying them to the county auditor was approved by a motion made by Scott Swan; 2<sup>nd</sup> Kellie Kapusta. All three trustees voted yes.

- Resolution 2022-30 – a resolution accepting and approving the Portage County Budget Commission’s Alternative Method of apportioning and distributing local government funding was approved by a motion made by Glenn Russell; 2<sup>nd</sup> Scott Swan. All three trustees voted yes.
- Payment of bills, warrants #25874 through 25884, including payment vouchers and totaling \$186,422.65 was approved by a motion made by Kellie Kapusta; 2<sup>nd</sup> Scott Swan. All three trustees voted yes.

At 8:35pm a motion to suspend regular session and enter executive session for the purpose of discussing the compensation of a public employee, as per the O.R.C. section 121.22 was made by Kellie Kapusta; 2<sup>nd</sup> Scott Swan. All three trustees voted yes. Road Superintendent Dave Akerley was asked to attend the executive session. At 9:50pm a motion to close executive session and resume regular session was made by Scott Swan; 2<sup>nd</sup> Kellie Kapusta. All three trustees voted yes.

At 9:51pm a motion to adjourn was made by Kellie Kapusta; 2<sup>nd</sup> Scott Swan. All three trustees voted yes.

Date \_\_\_\_\_ Fiscal Office \_\_\_\_\_

Chairman \_\_\_\_\_