

Franklin Township Trustees  
Tuesday, March 25, 2025  
Regular Meeting Minutes

At 7:00pm Chairperson Kellie Kapusta called the meeting to order. Minutes from the previous meeting were approved by a motion made by Glenn Russell; 2<sup>nd</sup> Scott Swan. Roll call votes ----- Mr. Russell – yes; Mr. Swan – yes; Mrs. Kapusta – yes. Road superintendent Dave Akerley was excused from the meeting due another commitment.

**PUBLIC COMMENT** – None

**ZONING REPORT**

Submitted as written by Joe Ciccozzi and is on file at town hall as part of the official record. Additionally, Mr. Russell inquired about neighborhood/development requirements for street lighting as discussion about the pending Eagle Greens development came up. Other than egress and entrance requirements nothing exists in the Zoning Resolution about lighting for streets. The trustees did note that lighting at intersections would be a good idea. Mrs. Kapusta commented that she thinks the HOA would pay for street lighting but will follow up to find out for sure. Also, Mr. Ciccozzi noted that he spoke with Mr. David Beck, the owner of the property located at Cox and SR 59 and the owner of the former Twin Lakes Country Club property. Mr. Beck assured Mr. Ciccozzi that he is aware of the August 11, 2025 deadline to submit plans for building on the former country club property before the property reverts to residential zoning. Mr. Beck also stated that he has no current plans for the development of the property at Cox and SR 59.

**ROAD REPORT**

Submitted as written by Dave Akerley and is on file at town hall as part of the official record.

**FIRE UPDATE**

Richard Smith reported that the Coleman Mental Health Services property located at 5974 Rhodes Rd is now off fire watch and all alarms and such are functioning. The new siren has been installed at Phillips Park and functioned during the statewide test last week. The new batteries for the siren have arrived and will be installed in the next two weeks. Mr. Smith also reported that he received an anonymous call regarding someone having an open burn (garbage fire) during Ohio's open burn ban (March-April from 6:00am-6:00pm). He is following up.

**OLD BUSINESS**

Mr. Russell reported that he attended a meeting with the Twin Lakes Association representatives, Dave Akerley, and PC Storm Water Engineer Eric Long to discuss lake levels in Twin Lakes and the resulting increase in flooding issues along Clio Ave. Viable solutions were discussed but this has been turned over to the county as a storm water issue.

**NEW BUSINESS**

- Scott Swan attended the Portage County Health District's annual meeting last week at the new Ravenna facility. He reported that the district will be hosting a new Farmer's Market and food bank enterprises. As soon as locations and dates are announced Mr. Swan will relay the information to Jenny August to be placed on our website.
- The City of Kent has determined the 2025 fire call rate to be \$1540.00 per call. The contract process for the City is based on fire services, Tech rescue, Hazmat, Confined Space rescue, proportional dispatch cost, and fire pension. Our current contract with the City of Kent provides that an average number of calls over the last seven years be used to calculate the amount billed to the Franklin Township monthly, minus insurance reimbursements. This average came to 715 calls for service times the new rate of \$1540 per call calculates to a cost of \$1,101,100 for the year 2025. The new rate was approved by a motion made by Scott Swan; 2<sup>nd</sup> Glenn Russell. Roll call votes ----- Mr. Russell – yes; Mr. Swan – yes; Mrs. Kapusta – yes.

- Mr. Ciccozzi also stated for the record that a call had been received at the office about a food truck in the township selling hotdogs. Food trucks are currently prohibited by code and he is considering having the issue addressed by the Zoning Commission this year.

**FINANCE REPORT**

Submitted as written by Lisé Russell and is on file at town hall as part of the official record. Additionally, payment of bills, warrants 26536 through 26547, including payment vouchers and totaling \$25,815.28 was approved by a motion made by Kellie Kapusta; 2<sup>nd</sup> Scott Swan. Roll call votes ----- Mr. Russell – yes; Mr. Swan – yes; Mrs. Kapusta – yes.

At 7:26pm a motion to suspend regular session and enter executive session for the purposes of conferring with legal counsel about pending court action as per ORC Section 121.22 (G)(3); discussing the compensation of a public employee as per ORC Section 121.22 (G)(1); preparing for collective bargaining strategy by division as per ORC Section 121.22 Section (G)(4) was made by Scott Swan; 2<sup>nd</sup> Glenn Russell Roll call votes ----- Mr. Russell – yes; Mr. Swan – yes; Mrs. Kapusta – yes. At 9:50pm a motion was made to resume regular session by Scott Swan; 2<sup>nd</sup> Kellie Kapusta. Roll call votes ----- Mr. Russell – yes; Mr. Swan – yes; Mrs. Kapusta – yes.

At 9:51pm a motion to adjourn the meeting was made by Scott Swan; 2<sup>nd</sup> Glenn Russell. Roll call votes ----- Mr. Russell – yes; Mr. Swan – yes; Mrs. Kapusta – yes.

Date \_\_\_\_\_ Fiscal Officer \_\_\_\_\_

Chairperson \_\_\_\_\_